



**OFFICE OF THE CHIEF PROCUREMENT OFFICER  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

DATE

**PURCHASE ORDER NO.**

**PURCHASE ORDERED ISSUED TO**

12/31/2015

**194033 - 000- OP**

F.O.B. POINT

**REQUISITION NO.**

845778

00121814 O7

**AGAE CONTRACTORS, INC**  
4549 N. MILWAUKEE AVE  
CHICAGO IL 60630

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management  
Criminal Justice Administration Bldg  
2650 S. California Avenue  
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**

Sue Lombard  
4582

312-433-

DEPT NO

740129200020Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	JOC CONSTRUCTION SERVICES AS PER CONTRACT #12-28-340 GC1 AUTHORIZED BY COUNTY BOARD ON MARCH 20, 2013 CONTRACT PERIOD: MARCH 20, 2013 TO MARCH 19, 2015 WITH 2 ONE-YEAR RENEWAL OPTIONS AMOUNT AUTHORIZED: \$3,000,000.00 ***** BOARD ITEM #14-5138 AS AMENDED AMENDED AUTHORIZED BY COUNTY BOARD ON SEPTEMBER 10, 2014 AMENDED AMOUNT: \$3,000,000.00 TOTAL REVISED AMOUNT AUTHORIZED: \$6,000,000.00 ***** EXTENSION PER AMENDMENT #1 AMENDMENT AUTHORIZED BY OCPO ON APRIL 9, 2015 AMENDMENT PERIOD: MARCH 20, 2015 THRU MARCH 19, 2016 ***** INCREASE PER AMENDMENT #2 AMENDMENT AUTHORIZED BY COUNTY BOARD ON APRIL 29, 2015 AMOUNT AUTHORIZED: \$2,254,250.72 TOTAL REVISED AMOUNT AUTHORIZED: \$8,254,250.72 ***** WORK ORDER: 34314.00 PROJECT: DOC SELECTIVE ROOF REPLACEMENTS - VARIOUS BUILDINGS PROJECT MANAGER: SUSAN LOMBARD WORK ORDER AMOUNT: \$160,100.38 AUTHORIZED BY THE COUNTY BOARD JULY 29, 2015 ***** AMOUNT ENCUMBERED ON P.O. #185518: \$117,555.41 AMOUNT ENCUMBERED ON P.O. #185567: \$33,925.00 AMOUNT ENCUMBERED ON P.O. #186040: \$85,449.06 AMOUNT ENCUMBERED ON P.O. #186065: \$207,615.47 AMOUNT ENCUMBERED ON P.O. #186157: \$37,258.52 AMOUNT ENCUMBERED ON P.O. #186371: \$274,140.70 AMOUNT ENCUMBERED ON P.O. #186647: \$73,166.37	.00 LO	160,100.3800	160,100.38	740129200020.565140.5111

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the  
items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition  
on file authorizing the expenditure and is properly approved.

**CHIEF PROCUREMENT OFFICER**

Date: \_\_\_\_\_

*[Signature]* 7 January 2016  
a



OFFICE OF THE CHIEF PROCUREMENT OFFICER  
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

PURCHASE ORDERED ISSUED TO

845778  
AGAE CONTRACTORS, INC  
4549 N. MILWAUKEE AVE  
CHICAGO IL 60630

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
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DATE

12/31/2015  
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PURCHASE ORDER NO.

194033 - 000- OP

REQUISITION NO.

00121814 07

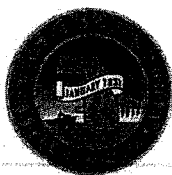
Page 2 of 2

COOK COUNTY FEIN: 36-6006541

ILLINOIS SALES TAX EXEMPT: E-9998-2013-04

FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
	AMOUNT ENCUMBERED ON P.O. #186715: \$13,750.88 AMOUNT ENCUMBERED ON P.O. #186847: \$86,314.78 AMOUNT ENCUMBERED ON P.O. #187301: \$10,338.93 AMOUNT ENCUMBERED ON P.O. #187601: \$104,780.58 Cook County, Description AMOUNT ENCUMBERED ON P.O. #187864: \$556,567.66 AMOUNT ENCUMBERED ON P.O. #187866: \$948,375.48 AMOUNT ENCUMBERED ON P.O. #188172: \$16,276.67 AMOUNT ENCUMBERED ON P.O. #188349: \$157,970.67 AMOUNT ENCUMBERED ON P.O. #188399: \$116,578.13 AMOUNT ENCUMBERED ON P.O. #188513: \$283,665.87 AMOUNT ENCUMBERED ON P.O. #188914: \$141,455.04 AMOUNT ENCUMBERED ON P.O. #189117: \$171,889.81 AMOUNT ENCUMBERED ON P.O. #189801: \$168,424.36 AMOUNT ENCUMBERED ON P.O. #189803: \$93,650.00 AMOUNT ENCUMBERED ON P.O. #189872: \$801,094.82 AMOUNT ENCUMBERED ON P.O. #190047: \$796,715.59 AMOUNT ENCUMBERED ON P.O. #190522: \$355,060.67 AMOUNT ENCUMBERED ON P.O. #190525: \$22,144.45 AMOUNT ENCUMBERED ON P.O. #191393: \$108,762.87 AMOUNT ENCUMBERED ON P.O. #191547: \$12,739.08 AMOUNT ENCUMBERED ON P.O. #191591: \$108,762.87 AMOUNT ENCUMBERED ON P.O. #192168: \$49,320.19 AMOUNT ENCUMBERED ON P.O. #192170: \$49,320.19 AMOUNT ENCUMBERED ON P.O. #192420: \$51,832.39 AMOUNT ENCUMBERED ON P.O. #192610: \$108,762.87 AMOUNT ENCUMBERED ON P.O. #192636: \$17,162.82 AMOUNT ENCUMBERED ON P.O. #192817: \$16,837.92 AMOUNT ENCUMBERED ON P.O. #193176: \$28,179.00 AMOUNT ENCUMBERED ON P.O. #193998: \$115,385.43 ***** TOTAL PREVIOUSLY ENCUMBERED: \$6,341,230.55 AMOUNT ENCUMBERED ON THIS P.O.: \$160,100.38 TOTAL ENCUMBERED AMOUNT INCLUDING THIS P.O.: \$ 6,501,330.93 ***** BALANCE ON THIS PO				
	***** Total Order *****			160,100.38	



Cook County  
Office of Planning & Policy  
69 W Washington  
Chicago, IL 60602

Date: 11/06/2015

To: Cook County, Purchasing  
118 N. Clark Rm. 1018  
Chicago, Illinois 60602

From: Cook County Office of Facilities Management  
69 W Washington, Floor 30  
Chicago, IL 60602

Work Order Number: 034314.00

Location: IL 60608

Work Order Title: DOC Selective Roof Replacements-Various Buildings

Notice of Proposal Acceptance (NOPA)

If Revised: ☐ Date: \_\_\_\_\_

Your Work Order Proposal has been accepted for the above Work as follows:

Work Order Amount:	\$160,100.38
Licensing Fee for The Gordian Group (5.00% of Construction)	\$8,005.02
Total Amount:	\$168,105.40
MWBE Participation:	\$129,500.00
Funding Source(s)	_____
Liquidated Damages:	Liquidated Damages will not apply

A notice to proceed will be issued which will establish the Work Order Start date and the completion date.

The CCOFM JOC Coordinator

Requested By:

Susan Lombard 11/6/15  
Susan Lombard, Project Manager  
Cook County Office of  
Facilities Management  
Date

Kevin J. Taylor 11/13/15  
Kevin J. Taylor, Deputy Director  
Cook County Office of  
Capital Planning & Policy  
Date

Bilqis Jacobs-EI 11-16-15  
Bilqis Jacobs-EI, Director  
Cook County Office of  
Facilities Management  
Date

Phil Boothby 11/16/15  
Phil Boothby, Director  
Cook County Office of  
Capital Planning & Policy  
Date

Shannah M. O'Neil 11/10/15  
Financial Analyst  
Date

Approved By:  
Shannah E. Andrews 7 January 2016  
Shannon E. Andrews, CPO  
Office of Chief Procurement Officer  
Date

**Contract period:** 8/10/2015 - 12/27/2019

**Potential Fiscal Year Budget Impact:**

FY2015 \$483,741.81

FY2016 \$40,311.82

FY2017 \$40,311.82

FY2018 \$40,311.82

FY2019 \$40,200.82

**Accounts:** 1619

**Contract Number(s):** 1555-14596

**Concurrences:**

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

**Summary:** Leighton Criminal Court Building holding cells are not adequate to provide accommodations to individuals with disabilities. This area is currently under review from the Federal Courts stemming from civil action. Approving this project will avoid a Federal Court Order for Injunctive Relief.

The work will include the redesign of the holding cell areas throughout the courthouse and will incorporate the requirements of the ADA 2010 Standards and City of Chicago Accessibility requirements. The work will be located in the lower level and floors 1-7.

Request for Proposals (RFP) procedures were followed in accordance with the Cook County Procurement Code. Primera Engineers, Ltd. was selected based on established evaluation criteria.

**15-4487**

**Presented by:** PHIL BOOTHBY, Director, Office of Capital Planning and Policy

**JOB ORDER CONTRACT**

**Department:** Capital Planning and Policy

**Summary:** The Department of Capital Planning and Policy, as authorized by the Cook County Chief Procurement Officer, plans to participate in the Cook County's Job Order Contract (JOC) program to complete the four (4) capital projects listed below. JOC is a quantity based procurement process that allows facility owners to complete a multitude of repair/maintenance and construction projects with a single, competitively bid contract. The JOC process generally involves first selecting a pool of potential contractors through a competitive procurement process, and then identifying projects for such selected contractors.

The County has already completed a JOC competitive procurement process, and it has created the pool of generated contractors to perform certain projects generally associated with Maintenance, repairs, replacement and routine work.

The JOC program has an administrative component managed by the Gordian Group. The Gordian Group maintains an area price book, which captures the prices for specific construction work items within this region. JOC contractors bid against the prices included in the price book. The cost, therefore, of any work performed by the contractor is a contractor markup from the price book. The Gordian Group would receive 5% administrative fee from Cook County based on the total project cost of the work. The Gordian Group will manage the JOC process and will verify that all proposals and work are compliant with the terms and conditions outlined in the JOC contract within the County. The Department of Capital Planning and Policy, proposes to assign the projects listed below to the Gordian Group to share with participating JOC contractors.

**Project Descriptions:**

- **Fire & Life Safety Emergent Upgrade Project-** The Boot Camp is located on the Department of Corrections Campus, in Chicago, Illinois. The Complex is made up of 10 separate one story Army style dormitories and constructed in the late 1990's. The Boot Camp has since been moved out of that location and the Sheriff's Office is in the process of making minor renovations to the complex and will re-open the renovated facility with a new Fire Alarm & Detection System. **This project estimated additional cost is \$600,000.00.**

- **Fire & Life Safety Upgrade Project-** Per the City of Chicago's mandate, all building owners of existing high-rise buildings are to have a "Life Safety Evaluation Report," prepared by an architect, listing the building's structure and system components that may compromise the life safety of its occupants. The report was prepared and filed with the city in December 2005. **This project estimated cost is \$50,000.00.**

- **Cook County Sheriff Vehicle Storage Relocation -** This project's objective is to relocate the Sheriff's Vehicle Services offices and fleet operations from 10351 South Woodlawn, Chicago, Illinois 60628, to the Department of Highway and Transportation District-3 property, located at 901 West 26th Street, LaGrange, IL 60525. District 3 activities & personnel are to be transferred to District 4. **This project estimated additional cost is \$190,000.00.**

- **DOC Selective Roof Replacements - Various Buildings -** This project is to address roofing issues at the DOC in order to resolve severe leaking conditions that have a critical impact to the operations of various buildings on the DOC Campus. The intent is to be able to address some of the more severe conditions until the comprehensive roof replacement project addresses the buildings in their entirety. **This project estimated cost is \$350,000.00.**

**Budgets:**

Fire & Life Safety Emergent Upgrade Project - \$600,000.00  
Fire & Life Safety Upgrade Project - \$50,000.00  
Cook County Sheriff Vehicle Storage Relocation - \$190,000.00  
DOC Selective Roof Replacements - \$350,000.00

**Schedule:**

Fire & Life Safety Emergent Upgrade Project | 6 Months  
Fire & Life Safety Upgrade Project | 3 Months  
Cook County Sheriff Vehicle Storage Relocation | 3 Months  
DOC Selective Roof Replacements | 6 Months

Account(s): N/A

Report R35REC02

**Purchase Requisition**  
Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

Requisition # 07 121814 Contract # 12-28-340-CC1 Open Date

Ship To: 8000409 Facilities Management Criminal Justice Administration 2850 S. California Avenue CHICAGO IL 60608-5145  
Delivery Instructions: Sue Lombard 312-433-4582  
Supplier: 845778 AGAE CONTRACTORS, INC 4549 N. MILWAUKEE AVE CHICAGO IL 60630

Buyer Number 724151 Supervisor SO  
Bus/Scale Src Code NCR  
Business Unit 740129200020  
Internal Req Number 62000007  
Board App Date & Item  
Requisition Date 12/17/2015  
Date Needed

One Time Purchase Yes No Covers Need for months Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000 910	JCC Contracting General Work order #034314.00 Project: DOC Selective Roof Replacements-Various Buildings Project Manager: Sue Lombard	<	>	LO	160.100.3600	160.100.38 740129200020.565140.5111	
2.000 910	Licensing Fee Gordian Group Licensing Fee	<	>	LO	8,005.0200	8,005.02 740129200020.565140.5111	
	Req #62000007						

Total of Items Ordered 194034 168,105.40

**CERTIFICATION**  
I hereby certify that the items and/or services above are necessary to the department (or institution) and that the dept. has no other funds available to pay for them. I have also certified that the item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUESTOR

BOARD OF DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

SSNCR

## Carolynn Jones (Procurement)

---

**From:** CC Prodagio (Procurement)  
**Sent:** Tuesday, December 29, 2015 12:55 PM  
**To:** Carolynn Jones (Procurement)  
**Cc:** Donna Williams (Procurement); Danuta Rusin (Procurement); Cho Ng (Procurement)  
**Subject:** FW: New Requisition Package Document Uploaded (SD-045864)

Please assign requisition #121814 to Donna as an NCR.

---

**From:** Cho Ng (Procurement)  
**Sent:** Monday, December 28, 2015 9:39 AM  
**To:** CC Prodagio (Procurement)  
**Cc:** Danuta Rusin (Procurement)  
**Subject:** RE: New Requisition Package Document Uploaded (SD-045864)

Please assign this to Donna.

---

**From:** CC Prodagio (Procurement)  
**Sent:** Tuesday, December 22, 2015 10:38 AM  
**To:** Cho Ng (Procurement)  
**Subject:** FW: New Requisition Package Document Uploaded (SD-045864)

Please review requisition # 121814 and let me know who to assign to.

---

**From:** [no-reply-1022@prodagiocloud.com](mailto:no-reply-1022@prodagiocloud.com) [<mailto:no-reply-1022@prodagiocloud.com>]  
**Sent:** Monday, December 21, 2015 1:12 PM  
**To:** CC Prodagio (Procurement)  
**Subject:** New Requisition Package Document Uploaded (SD-045864)

### Prodagio Notification

A new requisition package document has been uploaded for contract number SD-045864.

**Document Name:** SD-045864 - Requisition Package - O7 121814 REQ 62000007

### View Document Dashboard in Prodagio

#### Jacket Properties:

Prodagio Document Number	: 15170
Document Title	: 121814
Category	: TBD
Status	: Created
Requisition #	: 121814
PO #	:
CC Contract #	:
Rebid?	:
Buyer Name	:
Fiscal Year + Buyer Number	: 0
Lead Department	: Capital Planning and Policy - 031
Using Department(s)	:
Description	: DOC Selective Roof Replacement
Vendor Number	: 845778

Vendor Name	: AGAE CONTRACTORS, INC
Auto Update From PO Data	:
Contract Original Amount	: 168,105
Contract Start Date	:
Contract End Date	:
Fiscal Year	:
# Of Renewal Options	:
Cost Savings	: 0
Total Contract Amount	: 0
Total Contract Term Start	:
Total Contract Term End	:
Priority	: 4 ? Normal, Routine Request
Status Updates	:
Additional Status Updates	:
Requisition Entered In JDE	: Dec 17, 2015
Receipt of New Project	:
Assigned To Buyer	:
MWDBE Goals Request Compliance	:
MWDBE Goals Received Compliance	:
Specification Approved	:
Advertise Date	:
Bid/Proposal Open Date	:
Evaluation Complete	:
To Compliance	:
Compliance Approval	:
Receive Letter Of Recommendation	:
Utilization Pln To Compliance Eval	:
Utilization Pln Receive From Compliance	:
Contract Docs Sent To Vendor	:
Receive Contract Docs From Vendor	:
Background Check - Start Date	:
Background Check - Complete Date	:
Deputy Approval	:
Board Contract Approval	:
CPO Final Signature	:
Contract Award And Release	:
Cancelled Date	:
Requestor Name	:
Requestor Phone	:
Requestor E-Mail	:
EDS Signed Date + 1 Year	:
Insurance Expiration Date - General Liability	:
Insurance Expiration Date - Professional Liability	:
Insurance Expiration Date - Auto	:
Insurance Expiration Date - Railroad	:





Cook County  
Office of Planning & Policy  
69 W Washington  
Chicago, IL 60602

**Job Order Contract (JOC)**  
**Purchase Order Package Checklist**

Job Order Number: 034314.00  
Job Order Name: DOC Selective Roof Replacements-Variou Buildings  
Job Order Location: ,IL 60608  
Approved Proposal: \$160,100.38  
Contractor: AGAE Contractors, Inc  
Construction Duration: 3 Weeks

- ☒ Notice of Proposal Acceptance (NOPA)
- ☒ Contractor Evaluation - Project Development
- ☒ County Estimate
- ☒ County Justification Documents (Provided by PM)
- ☒ Cook County Board Approve Documentation If Applicable ( Provided by PM )
- ☒ Contractor's Job Order Proposal Package (See Below)

- ☒ Approved Price Proposal Summary & Detail (Signed by Contractor)
- ☒ Back-up For Reimbursable
- ☒ Detailed Scope of Work with Project Duration (Signed by Contractor)
- ☒ Drawings (If applicable)
- ☒ Project Picture(s) Documenting Existing Conditions
- ☒ M/WBE Subcontractor Estimate, Disclosure of Retained Parties (Signed by Contractor)
- ☒ Utilization Plan (Signed by Contractor)
- ☒ For Each M/WBE Subcontractor:

Letter of Intent (Signed by Subcontractor)

Current Certification Letter

- ☒ Detailed Construction Schedule (If Applicable)
- ☒ Special Insurance (If Applicable)
- ☒ Non Pre-Priced Back Up (If Applicable)

Yes ☐  
No ☒

Does the Detailed Scope of Work Include Abatement or Other Mitigation?

Reviewed by Gordian PM:

*[Signature]*

November 6, 2015

EMC 11/10/15



Cook County  
Office of Planning & Policy  
69 W Washington  
Chicago, IL 60602

Job Order Number: 034314.00 Contractor: AGAE Contractors, Inc  
Job Order Name: DOC Selective Roof Replacements-Various Buildings Construction Start Date:  
Construction Amount: \$160,100.38 Construction Completion Date:

### Contractor Evaluation - Project Development

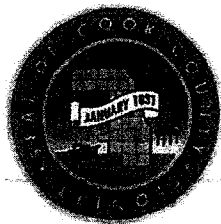
S.No.	Description	Poor	Average	Excellent	N/A
1	Rate the Contractor's availability to visit the Project Site with the Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Yes or No, did the Contractor submit the first Price Proposal on time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Rate the quality of the first Price Proposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Rate the quality/timeliness of subsequent Price Proposals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Enter the number of Price Proposals submitted for this Project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Rate the quality/timeliness of the Contractors Final Package	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Rate the Contractor's overall performance during the Project Development phase	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Poor=1, Average=2 to 4, 5 = Excellent.

Comments:

Project Director:

Susan Lombard



DEPARTMENT OF FACILITIES MANAGEMENT

**BILQIS JACOBS-EL**

DIRECTOR

69 W. WASHINGTON, SUITE 3000 • CHICAGO, ILLINOIS 60602 • (312) 603-0393

**TONI PRECKWINKLE**

PRESIDENT

**Cook County Board  
of Commissioners**

RICHARD R. BOYKIN  
1st District

ROBERT STEELE  
2nd District

JERRY BUTLER  
3rd District

STANLEY MOORE  
4th District

DEBORAH SIMS  
5th District

JOAN PATRICIA MURPHY  
6th District

JESUS G. GARCIA  
7th District

LUIS ARROYO, JR.  
8th District

PETER N. SILVESTRI  
9th District

BRIDGET GAINER  
10th District

JOHN P. DALEY  
11th District

JOHN A. FRITCHEY  
12th District

LARRY SUFFREDIN  
13th District

GREGG GOSLIN  
14th District

TIMOTHY O. SCHNEIDER  
15th District

JEFFREY R. TOBOLSKI  
16th District

SEAN M. MORRISON  
17th District

**MEMORANDUM**

DATE: November 6, 2015

TO: Cho Ng  
Senior Contract Negotiator/Office of Procurement

FROM: Susan Lombard  
Department of Facilities Management

SUBJECT: DOC Selective Roof Replacements – Various Buildings  
034314.00 Cost Proposal

The cost proposal as presented has been reviewed by the Gordian Group (the JOC coordinator) and me. The prices are fixed prices and/or direct purchased prices under the JOC program; the quantities have been reviewed & verified by the Gordian Group for the pre-established pricing; the final collective package for pricing is found to be fair and reasonable in the amount of \$160,100.38.

If you have any questions regarding this issue, please contact me at 312-433-4582 or [Susan.Lombard@cookcountyiil.gov](mailto:Susan.Lombard@cookcountyiil.gov).

Sincerely:

Susan Lombard  
Project Director



DEPARTMENT OF FACILITIES MANAGEMENT

**BILQIS JACOBS-EL**

DIRECTOR

69 W. WASHINGTON, SUITE 3000 • CHICAGO, ILLINOIS 60602 • (312) 603-0393

**TONI PRECKWINKLE**

PRESIDENT

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6th District

JESUS G. GARCIA

7th District

Luis Arroyo, Jr.

8th District

PETER N. SILVESTRI

9th District

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JOHN P. DALEY

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12th District

LARRY SUFFREDIN

13th District

GREGG GOSLIN

14th District

TIMOTHY O. SCHNEIDER

15th District

JEFFREY R. TOBOLSKI

16th District

ELIZABETH ANN DODDY GORMAN

17th District

November 6, 2015

Mr. Phil Boothby, Director  
Cook County Office of Capital Planning  
69 West Washington, 30<sup>th</sup> Floor  
Chicago, IL 60602

RE: Justification for DOC Selective Roof Replacements – Various Buildings  
034314.00 Job Order Number

Dear Phil,

The DOC Selective Roof Replacements – Various Buildings is necessary to replace one of the roofs at the Criminal Courts Administration Building in preparation for an air conditioning unit that needs to be placed on the roof. In the next phase we will work on other DOC roofs that need repair/replacement to get them through the winter.

If you have questions, or need additional information, please contact me.

Thank you.

Sincerely,

Susan Lombard  
Safety Officer

## Job Order Contract

### APPROVED - Price Proposal Summary - Category

Date: November 04, 2015  
Contract Number: 12-28-340-GC.01  
Job Order Number: 034314.00  
Job Order Title: DOC Selective Roof Replacements-Various Buildings  
Contractor: AGAE Contractors, Inc  
Proposal Value: \$160,100.38  
Proposal Name: DOC Selective Roof Replacements-Various Buildings - CCAB Roof 2

Category - No Category Input: \$160,100.38

Proposal Total \$160,100.38

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%

Susan Lombard 11/6/15  
County Project Director Date

Michael P. Hunterburg 11/6/15  
~~Adam Meservey~~ Date  
Michael P Hunterburg

# Job Order Contract

## APPROVED - Price Proposal Detail - Category

**Date:** November 04, 2015  
**Contract Number:** 12-28-340-GC.01  
**Job Order Number:** 034314.00  
**Job Order Title:** DOC Selective Roof Replacements-Various Buildings  
**Contractor:** AGAE Contractors, Inc  
**Proposal Value:** \$160,100.38  
**Proposal Name:** DOC Selective Roof Replacements-Various Buildings - CCAB Roof 2  
**Adjustment Factor(s) Used:** 0.8881-Normal Working Hours (3/20/15 to 3/19/16)

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - No Category Input</b>					
1	01 22 20 00-0027	HR		Roofers, Composite Tasks in the CTC include appropriate costs to cover labor. These tasks will be requested specifically by the owner for miscellaneous work not covered in the CTC.	\$4,130.78
			Quantity	Unit Price	Factor
			Installation 61.00 x	\$76.25 x	0.8881 =
					Total \$4,130.78
			<b>User Note:</b> Investigate roof conditions during bidding - cut open in 2 areas and patched back together - 1 hour. Operating the hoist for moving material from upper roof to the attic area - 2 hours 2 men per day for 3 weeks = 60 hours. Total = 61 hours.		
2	01 22 23 00-0359	WK		14' Width x 8' Length, 3-Ply Laminated Heavy Equipment Mat	\$126.87
			Quantity	Unit Price	Factor
			Installation 3.00 x	\$47.62 x	0.8881 =
					Total \$126.87
			<b>User Note:</b> Material will be stored on site in the plaza and we will protect the surface with a mat or wood.		
3	01 22 23 00-0687	WK		2 Ton, 20' Lift, 2-Speed, 230/460V 60 Cycle, Electric Chain Hoist	\$609.01
			Quantity	Unit Price	Factor
			Installation 3.00 x	\$228.58 x	0.8881 =
					Total \$609.01
			<b>User Note:</b> Demo'd roof material will be moved from upper roof to attic where Facilities will move down to ground floor and dispose of. New material will be brought up to the attic by Facilities and we will bring it from the attic up to the work area.		
4	01 31 33 00-0002	EA		Minimum Labor Cost, 1 Person Crew Size	\$1,799.36
			Quantity	Unit Price	Factor
			Installation 7.00 x	\$289.44 x	0.8881 =
					Total \$1,799.36
			<b>User Note:</b> Security gate delays when bringing new material in - 6 person crew 20 minutes per day for 15 days = 30 hours divided by 4 hours allowed for this task = 7.5		
5	01 54 23 00-0007	CCF		Up To 20' Height Scaffolding Erection And Dismantling, Per CCF Of Scaffolding And Accessories Includes both erection and dismantling of scaffolding.	\$71.44
			Quantity	Unit Price	Factor
			Installation 2.00 x	\$40.22 x	0.8881 =
					Total \$71.44
			<b>User Note:</b> scaffolding and hoist for moving Material from lower roof to upper roof. Material will need to be moved from the attic level roof to the upper roof that is being replaced. This upper roof has a 20' wall that will have a hoist/scaffolding setup to bring material up/down to the attic 20' below.		
6	01 74 19 00-0014	EA		15 CY Dumpster (2 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$6,564.03
			Quantity	Unit Price	Factor
			Installation 17.00 x	\$434.77 x	0.8881 =
					Total \$6,564.03
			<b>User Note:</b> According to BTA report roof area is 6681 sf. 6681 of existing material that is 1' thick = 248cy / 15 = 16.5		
7	01 74 19 00-0021	CY		Drop-Off Concrete At Recycling Center	\$22.67
			Quantity	Unit Price	Factor
			Installation 3.70 x	\$6.90 x	0.8881 =
					Total \$22.67
			<b>User Note:</b> 400 sf of concrete pavers 3" thick = 3.7 cy.		

## Price Proposal Detail - Category Continues..

Job Order Number: 034314.00

Job Order Title: DOC Selective Roof Replacements-Variou Buildings

Rec#	CSI Number	Mod.	UOM	Description	Line Total	
Category - No Category Input						
8	02 41 19 13-0191		IN	1/4" Diameter Drilling In Concrete Per Inch Of Depth	\$2,829.38	
			Quantity	Unit Price	Factor	Total
			Installation	1,668.00 x \$1.91 x 0.8881 =	\$2,829.38	
		User Note:	Material excluded. Secure metal flashing into the parapet wall and along the upper attic footprint. 352 lf of parapet and 130 lf of upper attic = 482 lf. Plus term bar at perimeter sealant repairs = 352 lf. Total = 834. Fasteners spaced at 12" OC = 834 x 2" per = 1668			
9	03 01 30 71-0025		LF	Up To 1/4" Wide, Water Activated Polyurethane Foam Grout, Non Structural Crack Repair For Concrete, Installed With Automated Injection Equipment (SealBoss 1570)	\$6,421.03	
			Quantity	Unit Price	Factor	Total
			Installation	352.00 x \$20.54 x 0.8881 =	\$6,421.03	
		User Note:	Material included. Perimeter sealant repair. Perimeter of parapet = each parapet wall is 88 lf x 4 parapet walls = 352 lf.			
10	04 05 26 00-0002		CSF	Exterior Building Scaffolding, 1 To 5 Story, Tubular Steel, Based On 1 Use/Month	\$278.75	
			Quantity	Unit Price	Factor	Total
			Installation	1.00 x \$313.87 x 0.8881 =	\$278.75	
		User Note:	Built up at dumpster for transferring material from ramp down to dock area.			
11	05 05 23 00-0341		EA	1/4" x 1-1/4" Pin Bolt Drive	\$3,984.83	
			Quantity	Unit Price	Factor	Total
			Installation	834.00 x \$5.38 x 0.8881 =	\$3,984.83	
		User Note:	Secure metal flashing into the parapet wall and along the upper attic footprint. 352 lf of parapet and 130 lf of upper attic = 482 lf. Plus term bar at perimeter sealant repairs = 352 lf. Total = 834. Fasteners spaced at 12" OC = 834			
12	05 05 23 00-0341	0039	EA	For >100, Deduct	-\$762.90	
			Quantity	Unit Price	Factor	Total
			Installation	834.00 x \$-1.03 x 0.8881 =	-\$762.90	
		User Note:				
13	07 05 13 00-0014		SF	Roof Repair, Membrane Roofing, 50 To 100 SF	\$7,746.51	
			Quantity	Unit Price	Factor	Total
			Installation	704.00 x \$12.39 x 0.8881 =	\$7,746.51	
		User Note:	Material included. Perimeter sealant repair. There is an existing mod bit roof under the TPO. This roof will be removed and replaced at the perimeter after the gaps are sealed. Refer to detail. Parapet is 88 lf x 4 walls = 352 lf x 2' across = 704 sf.			
14	07 05 13 00-0019		LF	Heat Weld Roofing Seams For Repair	\$1,491.16	
			Quantity	Unit Price	Factor	Total
			Installation	352.00 x \$4.77 x 0.8881 =	\$1,491.16	
		User Note:	Material included. Perimeter sealant repair. There is an existing mod bit roof under the TPO. This roof will be removed and replaced at the perimeter after the gaps are sealed. Refer to detail. Parapet is 88 lf x 4 walls = 352 lf			
15	07 05 13 00-0026		LF	Mastic Sealer, 1/4" Bead At Joint	\$5,646.34	
		Excludes Material	Quantity	Unit Price	Factor	Total
			Installation	1,482.00 x \$2.97 x 0.8881 =	\$3,909.01	
			Demolition	1,482.00 x \$1.32 x 0.8881 =	\$1,737.34	
		User Note:	Material excluded - Applied at all roof penetrations 20 lf, cut edges of membrane 88 lf x 10 seams is 880 lf, termination at parapet 352, and termination at upper attic 130 = 1,482			

## Price Proposal Detail - Category Continues..

Job Order Number: 034314.00

Job Order Title: DOC Selective Roof Replacements-Variou Buildings

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - No Category Input</b>					
16	07 22 16 00-0046	SF	1" Thick, R7.14, Polyisocyanurate, Roof Board Insulation		\$5,503.09
			Quantity	Unit Price	Factor
			Installation	3,008.00 x \$1.62 x	0.8881 =
			Demolition	3,008.00 x \$0.44 x	0.8881 =
					Total
					\$4,327.68
					\$1,175.42
			<b>User Note:</b> Material included. 1/8" tapered roof with minimum R-25 results in 4" at the drains and 9" at the perimeter. That requires 6681 SF of 4" insulation through out. To achieve the 1/8 slope we will have on top of the minimum 4" layer: A layer of 4,608 sf of 4". A layer of 3,008 sf of 1". A layer of 800 sf of 2". A layer of 1,184 sf of 3".		
17	07 22 16 00-0048	SF	2" Thick, R14.29, Polyisocyanurate, Roof Board Insulation		\$1,690.94
			Quantity	Unit Price	Factor
			Installation	800.00 x \$1.93 x	0.8881 =
			Demolition	800.00 x \$0.45 x	0.8881 =
					Total
					\$1,371.23
					\$319.72
			<b>User Note:</b> Material included. 1/8" tapered roof with minimum R-25 results in 4" at the drains and 9" at the perimeter. That requires 6681 SF of 4" insulation through out. To achieve the 1/8 slope we will have on top of the minimum 4" layer: A layer of 4,608 sf of 4". A layer of 3,008 sf of 1". A layer of 800 sf of 2". A layer of 1,184 sf of 3".		
18	07 22 16 00-0050	SF	3" Thick, R21.74, Polyisocyanurate, Roof Board Insulation		\$2,954.74
			Quantity	Unit Price	Factor
			Installation	1,184.00 x \$2.35 x	0.8881 =
			Demolition	1,184.00 x \$0.46 x	0.8881 =
					Total
					\$2,471.05
					\$483.69
			<b>User Note:</b> Material included. 1/8" tapered roof with minimum R-25 results in 4" at the drains and 9" at the perimeter. That requires 6681 SF of 4" insulation through out. To achieve the 1/8 slope we will have on top of the minimum 4" layer: A layer of 4,608 sf of 4". A layer of 3,008 sf of 1". A layer of 800 sf of 2". A layer of 1,184 sf of 3".		
19	07 22 16 00-0052	SF	4" Thick, R28.6, Polyisocyanurate, Roof Board Insulation		\$32,418.42
			Quantity	Unit Price	Factor
			Installation	11,129.00 x \$2.80 x	0.8881 =
			Demolition	11,129.00 x \$0.48 x	0.8881 =
					Total
					\$27,674.26
					\$4,744.16
			<b>User Note:</b> Material included. 1/8" tapered roof with minimum R-25 results in 4" at the drains and 9" at the perimeter. That requires 6681 SF of 4" insulation through out. To achieve the 1/8 slope we will have on top of the minimum 4" layer: A layer of 4,608 sf of 4". A layer of 3,008 sf of 1". A layer of 800 sf of 2". A layer of 1,184 sf of 3".		
20	07 22 16 00-0082	SF	1/8" Tapered Polyisocyanurate Board		\$35,956.38
			Quantity	Unit Price	Factor
			Installation	6,681.00 x \$4.85 x	0.8881 =
			Demolition	6,681.00 x \$1.21 x	0.8881 =
					Total
					\$28,776.97
					\$7,179.41
			<b>User Note:</b> Material included. 1/8" tapered insulation set beneath minimum R-25. According to BTA roof assessment total area is 6,681 sf.		
21	07 22 16 00-0084	SF	1/2" Tapered Polyisocyanurate Board		\$283.91
			Quantity	Unit Price	Factor
			Installation	48.00 x \$5.45 x	0.8881 =
			Demolition	48.00 x \$1.21 x	0.8881 =
					Total
					\$232.33
					\$51.58
			<b>User Note:</b> Material included. New sump mat at drains. Drains are flush with the concrete deck so we will pitch poly iso insulation from 0" at the drain to 4" high 8' away from the drain. Then taper the insulation at 1/8" from there to the parapet. 3 drains total. 16 sf each = 48.		
22	07 51 13 00-0067	SQ	Cap Sheet Surfaced, Built Up Roofing System Demolition/Includes protective surfacing.		\$1,246.94
			Quantity	Unit Price	Factor
			Installation	7.04 x \$199.44 x	0.8881 =
					Total
					\$1,246.94
			<b>User Note:</b> Existing layer of Mod Bit on the concrete deck. Demo at perimeter for application of new sealant system. 88 If parapet wall x 4 walls = 352 lf x 2' width = 704 sf		



Price Proposal Detail - Category Continues..

Job Order Number: 034314.00

Job Order Title: DOC Selective Roof Replacements-Various Buildings

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - No Category Input</b>					
23	07 51 13 00-0067	0122	SQ	For Up To 10, Add	\$309.24
			Quantity	Unit Price	Factor
			7.04 x	\$49.46 x	0.8881 =
			Installation		Total
					\$309.23
			<b>User Note:</b>		
24	07 52 13 13-0004		SQ	90 Mil, APP Modified Bitumen Base Or Ply Sheet, Torch-Applied	\$4,995.92
			Quantity	Unit Price	Factor
			66.81 x	\$84.20 x	0.8881 =
			Installation		Total
					\$4,995.92
			<b>User Note:</b>		
			After roof is demo'd a torch applied mod bit roof is applied to the entire area. According to BTA report area is 6681 sf.		
25	07 52 13 13-0004		SQ	90 Mil, APP Modified Bitumen Base Or Ply Sheet, Torch-Applied	\$508.49
			Quantity	Unit Price	Factor
			6.80 x	\$84.20 x	0.8881 =
			Installation		Total
					\$508.49
			<b>User Note:</b>		
			Torch temp at perimeter sealant repairs.		
26	07 52 13 13-0004	0105	SQ	For Up To 10, Add	\$58.64
			Quantity	Unit Price	Factor
			6.80 x	\$9.71 x	0.8881 =
			Installation		Total
					\$58.64
			<b>User Note:</b>		
27	07 54 23 00-0003		SQ	60 Mil, Single Ply TPO Roofing Membrane, Fully AdheredIncludes adhesive.	\$10,847.43
			Quantity	Unit Price	Factor
			66.81 x	\$121.88 x	0.8881 =
			Installation		Total
					\$7,231.62
			66.81 x	\$60.94 x	0.8881 =
			Demolition		Total
					\$3,615.81
			<b>User Note:</b>		
			Material excluded from line item - Labor and Equipment only for install.		
28	07 54 23 00-0009		SQ	Acrylic, TPO Roofing Primer, Price Per Coat	\$876.96
			Quantity	Unit Price	Factor
			66.81 x	\$14.78 x	0.8881 =
			Installation		Total
					\$876.96
			<b>User Note:</b>		
			Material excluded from line item - Labor and Equipment only for install.		
29	07 54 23 00-0010		SQ	Acrylic Elastomeric, Surface Or Base Coating For TPO Roofing, Price Per Coat55% solids by volume.	\$876.96
			Quantity	Unit Price	Factor
			66.81 x	\$14.78 x	0.8881 =
			Installation		Total
					\$876.96
			<b>User Note:</b>		
			Material excluded from line item - Labor and Equipment only for install.		
30	07 54 23 00-0011		EA	Up To 3" Pipe Diameter, Prefabricated TPO Pipe Cone/BootIncludes attaching the boot to the membrane, caulking around the pipe and installing a draw band.	\$100.39
			Quantity	Unit Price	Factor
			6.00 x	\$12.56 x	0.8881 =
			Installation		Total
					\$66.93
			6.00 x	\$6.28 x	0.8881 =
			Demolition		Total
					\$33.46
			<b>User Note:</b>		
			Material excluded from line item - Labor and Equipment only for install.		
31	07 54 23 00-0012		EA	>3" To 8" Pipe Diameter, Prefabricated TPO Pipe Cone/BootIncludes attaching the boot to the membrane, caulking around the pipe and installing a draw band.	\$112.17
			Quantity	Unit Price	Factor
			6.00 x	\$14.03 x	0.8881 =
			Installation		Total
					\$74.76
			6.00 x	\$7.02 x	0.8881 =
			Demolition		Total
					\$37.41
			<b>User Note:</b>		
			Material excluded from line item - Labor and Equipment only for install.		

## Price Proposal Detail - Category Continues..

Job Order Number: 034314.00

Job Order Title: DOC Selective Roof Replacements-Various Buildings

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - No Category Input</b>					
32	07 54 23 00-0013	EA		6" Diameter, Prefabricated TPO Penetration PocketIncludes attaching the pocket to the membrane, sealing around the penetration and filling the pocket with pourable sealer.	\$82.63
		Excludes Material			
			Quantity	Unit Price	Factor
			Installation	4.00 x \$15.51 x	0.8881 =
			Demolition	4.00 x \$7.75 x	0.8881 =
					Total
					\$55.10
					\$27.53
		User Note:	Material excluded from line item - Labor and Equipment only for install.		
33	07 54 23 00-0014	LF		30" Wide, TPO Walkway Protection Pad	\$1,374.78
		Excludes Material			
			Quantity	Unit Price	Factor
			Installation	120.00 x \$8.62 x	0.8881 =
			Demolition	120.00 x \$4.28 x	0.8881 =
					Total
					\$918.65
					\$456.13
		User Note:	Material excluded from line item - Labor and Equipment only for install.		
34	07 54 23 00-0015	SF		TPO Membrane Base Flashing	\$1,416.89
		Excludes Material			
			Quantity	Unit Price	Factor
			Installation	482.00 x \$2.20 x	0.8881 =
			Demolition	482.00 x \$1.11 x	0.8881 =
					Total
					\$941.74
					\$475.15
		User Note:	Material excluded from line item - Labor and Equipment only for install. TPO flashing at perimeter of parapet 352 and upper attic 130 = 482 x 1' width = 482.		
35	07 59 00 00-0002	LF		Roofing Membrane Termination BarIncludes fasteners and caulking.	\$3,007.14
			Quantity	Unit Price	Factor
			Installation	834.00 x \$3.00 x	0.8881 =
			Demolition	834.00 x \$1.06 x	0.8881 =
					Total
					\$2,222.03
					\$785.12
		User Note:	Term bar over mod bit roofing at perimeter of parapet 88 lf wall x 4 walls = 352 lf. Insulation and TPO on top of this. TPO term bar = 352 lf at parapet and 130 lf at upper attic = 482. Total = 834 lf		
36	07 62 00 00-0024	SF		0.024" Thick, Mill Finish, Aluminum Flashing And Trim	\$9,956.77
			Quantity	Unit Price	Factor
			Installation	964.00 x \$9.06 x	0.8881 =
			Demolition	964.00 x \$2.57 x	0.8881 =
					Total
					\$7,756.52
					\$2,200.25
		User Note:	Metal flashing and coping cover the TPO roof terminations. 88 lf parapet wall x 4 walls = 352 lf. Plus the mansard attic roof 130 lf = 482 x 2' width = 964.		
37	11 24 29 00-0003	EA		Mechanically Fastened, Roof Mounted, Safety And Tie-Back Anchor (Summit Anchor)Includes drilling in concrete, anchor bolts and bottom plate or plates.	\$2,757.80
			Quantity	Unit Price	Factor
			Installation	8.00 x \$388.16 x	0.8881 =
					Total
					\$2,757.80
		User Note:	Safety tie backs for workers. 2 installed at each parapet wall so 2 x 4 = 8. We plan to have 4-6 workers on the roof at a time and they can share tie backs as needed.		
38	23 34 16 00-0273	EA		Remove And Reinstall Light Duty Ceiling Exhaust Fan	\$305.38
			Quantity	Unit Price	Factor
			Installation	6.00 x \$57.31 x	0.8881 =
					Total
					\$305.38
39	32 14 13 16-0002	SF		2-3/8" Thick, Up to 32 SI Precast Concrete PaverIncludes 2-1/2" x 5", 4" x 4", 4" x 6", 5" x 5", 4" x 8" and other similar size pavers.	\$927.18
			Quantity	Unit Price	Factor
			Installation	0.00 x \$8.06 x	0.8881 =
			Demolition	400.00 x \$2.61 x	0.8881 =
					Total
					\$0.00
					\$927.18
		User Note:	Demo concrete pavers that are holding the roof in place.		

Price Proposal Detail - Category Continues..

Job Order Number: 034314.00

Job Order Title: DOC Selective Roof Replacements-Various Buildings

Rec#	CSI Number	Mod.	UOM	Description					Line Total	
Category - No Category Input										
40	32 14 13 16-0002	0115	SF	For 2-3/4" Concrete Paver, Add					\$241.56	
				Installation	Quantity	Unit Price	Factor	Total		
					400.00	x	\$0.68	x	0.8881 =	\$241.56
				User Note:						
41	32 14 13 16-0002	0124	SF	For > 100 To 500, Add					\$330.37	
				Installation	Quantity	Unit Price	Factor	Total		
					400.00	x	\$0.93	x	0.8881 =	\$330.37
				User Note:						
Subtotal for Category - No Category Input:									\$160,100.38	
Proposal Total									\$160,100.38	

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%



Cook County  
Office of Planning & Policy  
69 W Washington  
Chicago, IL 60602

**Job Order Contract**

Cook County Office of Planning & Policy

Contractor: AGAE Contractors, Inc

Work Order Number: 034314.00

Date: 06 November 2015

Work Order Title: DOC Selective Roof Replacements-Various Buildings

Detailed Scope of Work			
Project Scope Status:	<input type="checkbox"/> Preliminary	<input type="checkbox"/> Revised	<input checked="" type="checkbox"/> Final

09/24/2015

Following is the scope of work for the above Project Number. All requirements necessary to accomplish the work tasks set forth below shall be considered part of this scope of work.

Remove and dispose of all roofing and insulation material Prime concrete deck and torch apply a modified bituminous base sheet temporary roof Tapered insulation set in low rise foam adhesive -- per IECC 60 mil TPO fully adhered to insulation Flash all perimeter and penetrations New counter flashing and coping where required Repairs to perimeter where parapet meets deck -- see attached drawing -- this is a possible solution to the air infiltration, AGAE recommends having an engineer provide direction for this 20 year manufacturer warranty and 2 year contractor warranty Hoisting/crane Permits Walkway pads All material to be provided by Firestone Not included: Repair to concrete deck Replacing densdeck cover board Overtime

**Brief Scope of Work:**

Roof replacement

**Specific Submittals Required:**

Sketches and Drawings:

Material Submittals:

**Scheduling Requirements:**

Price Proposal Due Date: 10/08/2015

Estimated Construction Start: No Date Input

Estimated Construction Completion: No Date Input

Special Conditions: Liquidated Damages will not apply

**Special Instructions:**

**Comments:**

Estimated Project Duration: 3 Weeks

*Susan Lombard* 11/6/15

Project Manager

Date:

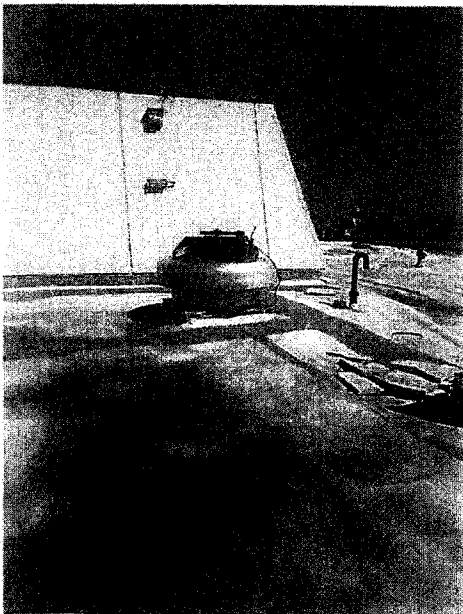
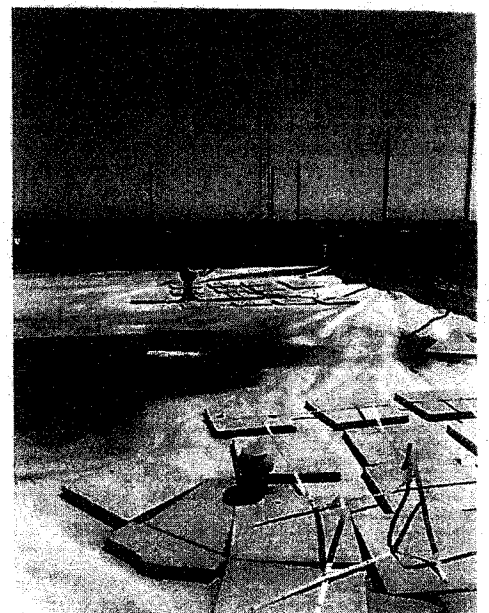
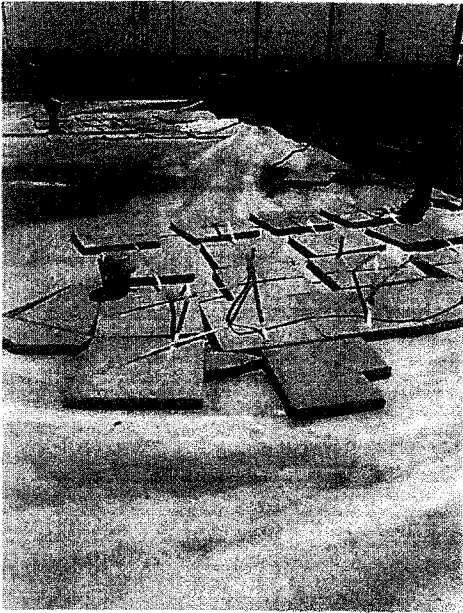
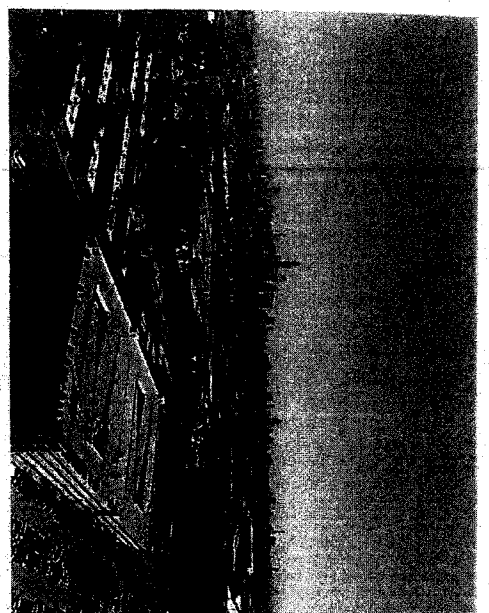
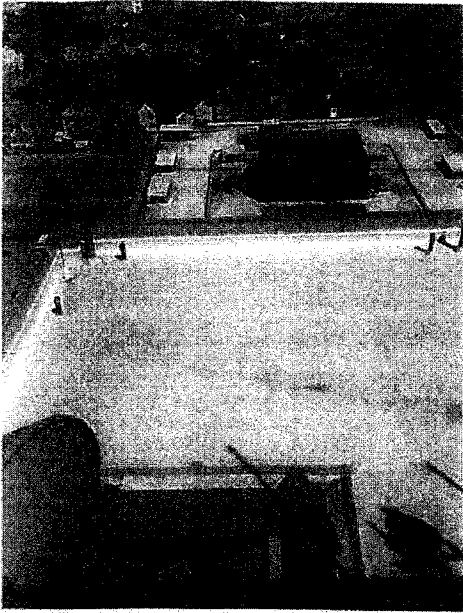
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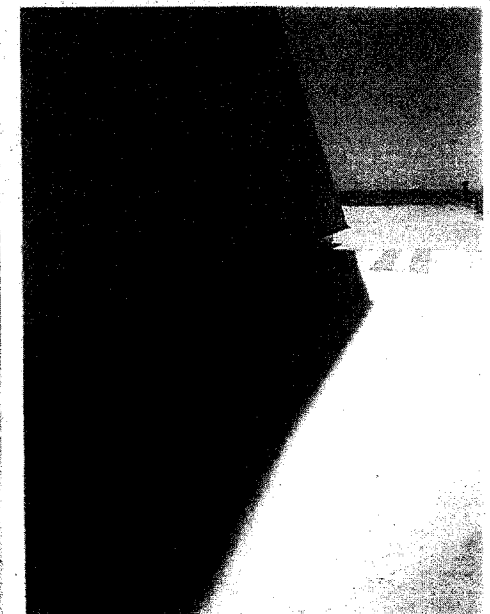
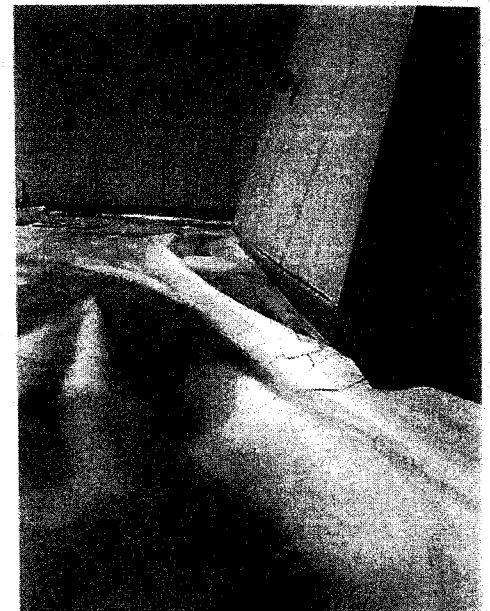
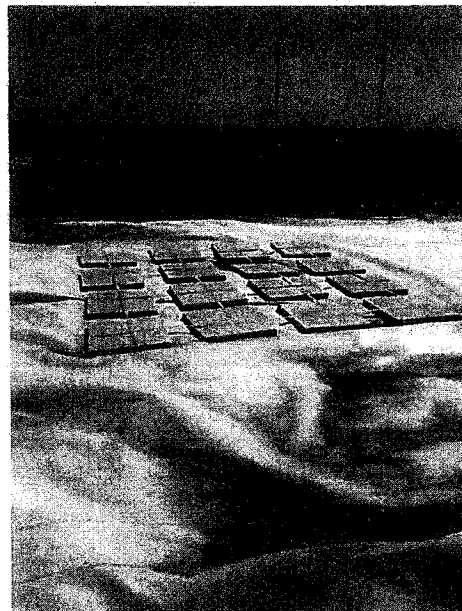
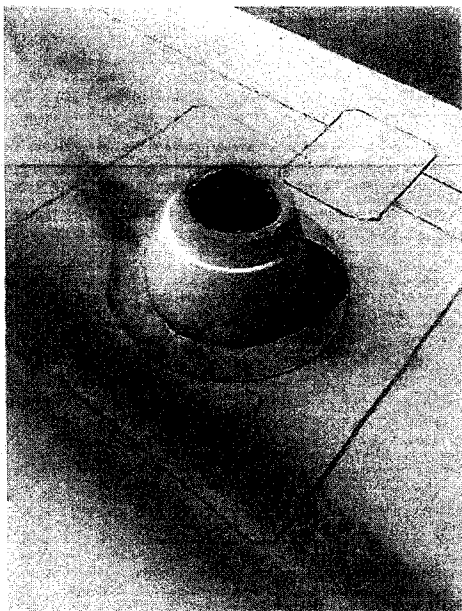
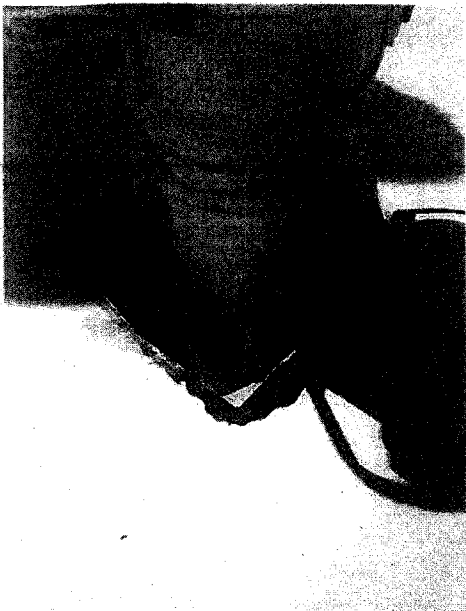
AGAE Contractors, Inc

11/6/15

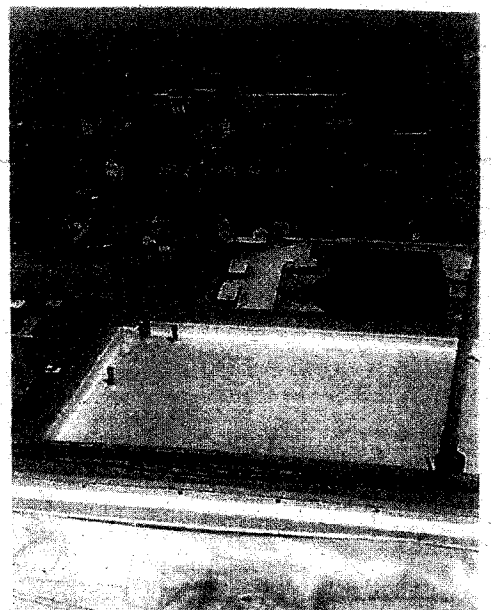
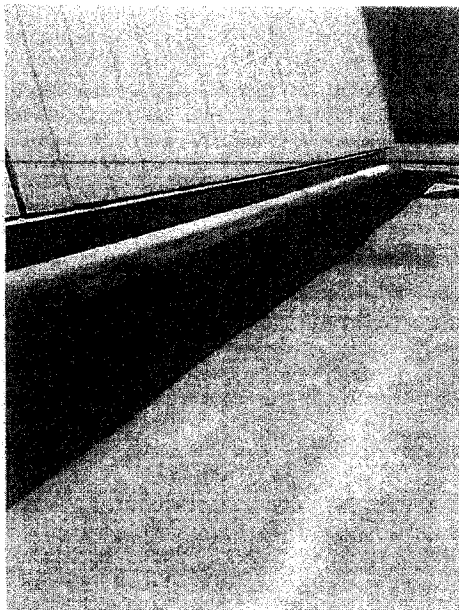
Date:

\* To be signed by Contractor if Final Scope of Work











# AGAE CONTRACTORS, INC.

4549 N. Milwaukee Ave. Chicago, IL 60630  
info@agaecontractors.com

P 773-777-2240 F 773-777-2243  
www.agaecontractors.com

## Cook County IOC - CCAB Roof Replacement

General Contractor - AGAE Contractors

Preliminary Schedule - 11/04/15

This schedule is based on the Purchase Order being received on 11/16 and no weather delays. The torch applied modified bitumen base sheet has a temperature threshold of 40 degrees.

ACTIVITY	11/9	11/10	11/11	11/12	11/13	11/16	11/17	11/18	11/19	11/20	11/23	11/24	11/25	11/26	11/27	11/28	11/29	11/30	12/1	12/2	12/3	12/4
----------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	------	------	------	------

DEMO EXISTING ROOF AND MOVE INTO THE ATTIC SPACE FURNISH AND INSTALL TORCH APPLIED MOD. BIT BASE SHEET

ALL DEMO'D MATERIAL TO BE MOVED FROM ATTIC SPACE TO DUMPSTER IN PLACE BY 7/8/15

ELIMINATE EXISTING ROOF AND MOVE INTO THE ATTIC SPACE FURNISH AND INSTALL TORCH APPLIED MOD. BIT BASE SHEET

CUT ROOF OPENINGS FOR ROOF TOP UNIT FRAME AND SECURE POSTS IN PLACE

FURNISH AND INSTALL TAPEED INSULATION IN FOAM ADHESIVE AND INSTALL ONLY NEW TWO MEMBRANE FULLY ADHERED TO INSULATION

FLASHING AND DRAINAGE AND PENETRATIONS. COUNTER FLASHING AND COILING THROUGHOUT. WALKWAY MARKS



Work Order Number: 034314.00

Contractor: Cook County - AGAE

Work Order Title: DOC Selective Roof Replacements-Various Buildings

Date: November 06, 2015

### Subcontractor and M/WBE Estimate

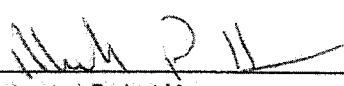
Following is the proposed list of minority owned, woman owned and non-minority subcontractors and material suppliers proposed for the above Work Order. This estimate is submitted with our final Work Order Proposal in the amount of \$160,100.38.

Contractor	Duties	Trade	M/W/SBE Status	Total \$	M/W/SBE \$	% of Project
Anderson Shah Roofing	Roofing	S	M	\$109,500.00	\$109,500.00	68.39%
Mack Construction Services, LLC		M	W	\$20,000.00	\$20,000.00	12.49%
				<b>\$129,500.00</b>	<b>\$129,500.00</b>	<b>80.89%</b>

Trades - S: Subcontractor; M: Material Supplier

M/WBE's - M: Minority; W: Women; N: Non M/WBE

Total MBE Subcontractor Participation Scheduled	\$109,500.00	68.39%	}	\$109,500.00	MBE Total
Total MBE Supplier Participation Scheduled	\$0.00	0.00%		68.39%	
Total WBE Subcontractor Participation Scheduled	\$0.00	0.00%	}	\$20,000.00	WBE Total
Total WBE Supplier Participation Scheduled	\$20,000.00	12.49%		12.49%	
Total M/WBE Participation Scheduled	<b>\$129,500.00</b>	<b>80.89%</b>			

  
(Contractor) Project Manager



Cook County  
Office of Planning & Policy  
69 W Washington  
Chicago, IL 60602

Date: November 06, 2015

Sub-Order Total: \$160,100.38

## Disclosure of Retained Parties

### A. Definitions and Disclosure Requirements

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the County of Cook.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

### B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:
2. Project name: 034314.00 DOC Selective Roof Replacements-Variou Buildings
3. Name of Contractor: Cook County - AGAE

EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
Anderson Shah Roofing		MBE	Subcontractor	\$109,500.00 Est.
Mack Construction Services, LLC		WBE	Supplier	\$20,000.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

Michael P. Hustenbury  
Signature

11/6/15  
Date

Michael P Hustenbury  
Name (Type or Print)

Project Coordinator  
Title

Subscribed and sworn to before me

this 6th day of Nov 20 15

Karen R Knapp  
Notary Public Signature



## SECTION 7 - EXHIBITS

## EXHIBIT A - MBE/WBE UTILIZATION PLAN

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

## I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- \_\_\_\_\_ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification)
- \_\_\_\_\_ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit - available from the Office of Contract Compliance)
- X   Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II and III).

II. ☒ Direct Participation of MBE/WBE Firms ☐ Indirect Participation of MBE/WBE Firms

Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

~~MBE~~ Firm: Anderson & Shah Roofing, Inc.

Address: 23900 County Farm Road, Joliet, IL 60431

E-mail: office@andersonshah.com

Contact Person: Matt Wehrle Phone: (815) 741-0909

Dollar Amount Participation: \$ 109,500.00

Percent Amount of Participation: \_\_\_\_\_ 68.39 %

\*Letter of Intent attached? Yes   X   No \_\_\_\_\_

\*Letter of Certification attached? Yes   X   No \_\_\_\_\_

~~WBE~~ Firm: Mack Construction Services, LLC

Address: 3625 N. Hamilton, Chicago, IL 60618

E-mail: info@macks.com

Contact Person: Nancy Carreon Phone: (773) 525-3411

Dollar Amount Participation: \$ 20,000.00

Percent Amount of Participation: \_\_\_\_\_ 12.49 %

\*Letter of Intent attached? Yes   X   No \_\_\_\_\_

\*Letter of Certification attached? Yes   X   No \_\_\_\_\_

Attach additional sheets as needed.

\*Additionally, all Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after the Bid Opening date.

## EXHIBIT B - COOK COUNTY GOVERNMENT LETTER OF INTENT

M/WBE Firm: Anderson & Shah RoofingCertifying Agency: City of ChicagoAddress: 23900 County Farm RoadCertification Expiration Date: 03/01/2020City/State: Joliet, IL Zip 60431FEIN #: 36-3055158Phone: (815) 741-0909 Fax: (815) 741-3565Contact Person: Matt WehrleEmail: office@andersonshah.comContract #: 034314.00 - DOC Selective Roof Replacements - Various BuildingsParticipation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?

☐ No ☒ Yes - Please attach explanation. Proposed Subcontractor: Mack Construction Services LLC

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:

RoofingIndicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:\$109,500.00Paid when Paid

(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Signature (M/WBE)

Paul Shah

Print Name

Anderson & Shah Roofing, Inc.

Firm Name

11/04/15

Date

Signature (Prime Bidder/Proposer)

Print Name

AGAE Contractors, Inc.

Firm Name

Date

Subscribed and sworn before me

this 4 day of November, 20 15

Notary Public

SEAL

OFFICIAL SEAL  
MATTHEW D WEHRLE  
NOTARY PUBLIC, STATE OF ILLINOIS  
MY COMMISSION EXPIRES 03/12/2019

Subscribed and sworn before me

this 5<sup>th</sup> day of November, 20 15

Notary Public

SEAL

OFFICIAL SEAL  
KAREN R KNAPP  
NOTARY PUBLIC - STATE OF ILLINOIS  
MY COMMISSION EXPIRES 05/30/18



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

MAR 12 2015

Pravin Mansukhlal Shah  
Anderson & Shah Roofing, Inc.  
23900 County Farm Road  
Joliet, IL 60431

Dear Pravin Mansukhlal Shah:

We are pleased to inform you that **Anderson & Shah Roofing, Inc.** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **3/1/2020**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **3/1/2016, 3/1/2017, 3/1/2018, and 3/1/2019**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **3/1/2020**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **1/1/2020**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

121 NORTH LASALLE STREET, ROOM 806, CHICAGO ILLINOIS 60602

Anderson & Shah Roofing, Inc.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

**NAICS Code(s):**

- 238130 - Prefabricated wood frame components (e.g., trusses) installation
- 238160 - Asphalt roof shingle installation
- 238160 - Roofing contractors
- 238160 - Sheet metal roofing installation
- 238170 - Gutters, seamless roof, formed and installed on site

Your firm's participation on City contracts will be credited only toward **Minority-Owned Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer  
JLR/gd

Cook County

EXHIBIT B - COOK COUNTY GOVERNMENT LETTER OF INTENT

MACK Construction  
M/WBE Firm: Services, LLC  
Address: 2628 N. Hamilton  
City/State: Chicago, IL Zip: 60618  
Phone: 773.525.3411 Fax: same  
Email: info@mackcs.com

Certifying Agency: City of Chicago  
Certification Expiration Date: June 1, 2016  
FEIN #: 27-0386993  
Contact Person: Nancy Carreon  
Contract #: 034314.00 - DOC Selective Roof Replacements - Various Buildings

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?

☒ No ☐ Yes - Please attach explanation. Proposed Subcontractor: \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:

Roofing Materials

Indicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$20,000.00

Paid when Paid

(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

N.S. Carreon  
Signature (M/WBE)  
Nancy S. Carreon  
Print Name  
MACK Construction  
Firm Name  
Services, LLC  
5 November 2015  
Date

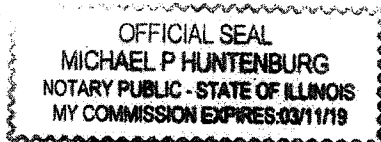
Paul Shah  
Signature (Prime Bidder/Proposer)  
Paul Shah  
Print Name  
Anderson & Shah Roofing, Inc.  
Firm Name  
11/5/15  
Date

Subscribed and sworn before me

this 5<sup>th</sup> day of November, 20 15

Notary Public Michael P. Hunt

SEAL



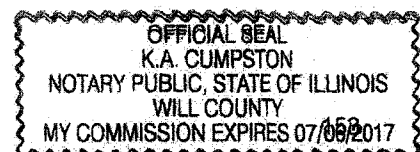
November 2012

Subscribed and sworn before me

this 5 day of Nov, 20 15

Notary Public K.A. Cumpston

SEAL



SECTION 7 - EXHIBITS

## Vendor Information

CLOSE WINDOW



HELP

## Vendor Information

Business Name Mack Construction Services, LLC  
 Owner Ms. Nancy Carreon  
 Address 3628 N. Hamilton Ave.  
 > [Map This Address](#) Chicago, IL 60618  
 Phone 773-525-3411  
 Email [nscarreon@comcast.net](mailto:nscarreon@comcast.net)  
 Website <http://www.mackcs.com>

## Certification Information

Certifying Agency City of Chicago  
 Certification Type WBE - Women Business Enterprise  
 Certification Date 2/25/2015  
 Renewal/Anniversary Date 6/1/2016  
 Certified Business Description  
 NAICS 238320 Painting and Wall Covering Contractors  
 NAICS 238990 All Other Specialty Trade Contractors  
 NAICS 423320 Brick, Stone, and Related Construction Material Merchant Wholesalers  
 NAICS 423320 Gravel, construction, merchant wholesalers  
 NAICS 423320 Sand (except industrial) merchant wholesalers  
 NAICS 423330 Roofing, Siding, and Insulation Material Merchant Wholesalers  
 NAICS 423390 Other Construction Material Merchant Wholesalers  
 NAICS 424950 Paint, Varnish, and Supplies Merchant Wholesalers  
 NAICS 424990 Other Miscellaneous Nondurable Goods Merchant Wholesalers  
 NAICS 541330 Construction engineering services

## Commodity Codes

Code	Description
NAICS 238320	Painting and Wall Covering Contractors
NAICS 238990	All Other Specialty Trade Contractors
NAICS 423320	Brick, Stone, and Related Construction Material Merchant Wholesalers
NAICS 423320	Gravel, construction, merchant wholesalers
NAICS 423320	Sand (except industrial) merchant wholesalers
NAICS 423330	Roofing, Siding, and Insulation Material Merchant Wholesalers
NAICS 423390	Other Construction Material Merchant Wholesalers
NAICS 424950	Paint, Varnish, and Supplies Merchant Wholesalers
NAICS 424990	Other Miscellaneous Nondurable Goods Merchant Wholesalers
NAICS 541330	Construction engineering services

## Additional Information

Yes



Service-Disabled Veteran  
Business

**Customer Support**

**Print This Page**

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# RE: Status of Roof Packet

Elena Hernandez (Budget)

Tue 12/15/2015 4:49 PM

To: Phil Boothby (Capital Planning) <Phil.Boothby@cookcountyil.gov>; Seameah Lloyd (Capital Planning) <seameah.lloyd@cookcountyil.gov>;

Cc: Kevin Taylor (Capital Planning) <Kevin.Taylor@cookcountyil.gov>; Susan Lombard (Facilities Management) <Susan.Lombard@cookcountyil.gov>; Kathy Weiss-Botica (Facilities Management) <kathy.weiss-botica@cookcountyil.gov>;

Thank you!

**From:** Phil Boothby (Capital Planning)

**Sent:** Tuesday, December 15, 2015 12:27 PM

**To:** Elena Hernandez (Budget); Seameah Lloyd (Capital Planning)

**Cc:** Kevin Taylor (Capital Planning); Susan Lombard (Facilities Management); Kathy Weiss-Botica (Facilities Management)

**Subject:** RE: Status of Roof Packet

It was taken to the board in FY15 outside of the budget approval. Will get back with you to confirm the name.

**From:** Elena Hernandez (Budget)

**Sent:** Tuesday, December 15, 2015 10:03 AM

**To:** Seameah Lloyd (Capital Planning); Phil Boothby (Capital Planning)

**Cc:** Kevin Taylor (Capital Planning); Susan Lombard (Facilities Management); Kathy Weiss-Botica (Facilities Management); Elena Hernandez (Budget)

**Subject:** RE: Status of Roof Packet

All, we need to know the name of the primary project and the fiscal year appropriated. The only existing 2015 primary project for PS locations for roofs items and with dollars available is:

Countywide PS Roof Replacements      \$350,000.00

Phil, is the primary project for the request below? Phil/Kevin, please send a copy of the revised 2016 CIP budget.

Thanks, Elena

**From:** Seameah Lloyd (Capital Planning)

**Sent:** Tuesday, December 15, 2015 7:24 AM

**To:** Elena Hernandez (Budget); Phil Boothby (Capital Planning)

**Cc:** Kevin Taylor (Capital Planning); Susan Lombard (Facilities Management); Kathy Weiss-Botica (Facilities Management)

**Subject:** FW: Status of Roof Packet

**Importance:** High

Phil/Elena,

We need funding and a business unit verification for the following:

JOC

Project: DOC Selective Roof Replacements

JOC Package Amount: \$168,105.40

Thank you.

**From:** Kathy Weiss-Botica (Facilities Management)

**Sent:** Tuesday, December 15, 2015 7:18 AM

**To:** Seameah Lloyd (Capital Planning); Quintin Rembert; Susan Lombard (Facilities Management)

**Cc:** Christine Johnson

**Subject:** Re: Status of Roof Packet

I have the original package here. I need account number in order to enter into JDE.

Regards,

*Kathy Weiss-Botica*

Business Manager

Cook County

Facilities Management

118 North Clark St. Room 900

Chicago, IL 60602

Phone: 1-312-603-4175

Fax: 1-312-603-4178

**Fiscal Responsibility Transparency & Accountability Innovative Leadership Improved Services**

**From:** Seameah Lloyd (Capital Planning)

**Sent:** Monday, December 14, 2015 2:59 PM

**To:** Quintin Rembert; Susan Lombard (Facilities Management)

**Cc:** Christine Johnson; Kathy Weiss-Botica (Facilities Management)

**Subject:** Re: Status of Roof Packet

Sue DFM should have the original package for this item.

I have my copy of the package if you need it.

Seameah Lloyd

Administrative Analyst IV

Capital Planning

My iPhone

On Dec 14, 2015, at 2:25 PM, Quintin Rembert <[Q.Rembert@thegordiangroup.com](mailto:Q.Rembert@thegordiangroup.com)> wrote:

Susan,

The final package was submitted to Seameah on 11/10/2015. This is the same day that you provided revised justification letter. It is our understanding that Seameah forwards the final packages for Dept. of Facilities to Kathy Weiss-Botica. Also, we understand that procurement has not issued any purchase orders November 6, 2015 and we do not know the date they will begin issuing purchase orders. Kathy may be able to advise you when procurement will begin issuing purchase orders again. If you have any others questions, please let me know.

**Quintin Rembert**

*Account Manager*

**a:** 30 Patewood Drive, Suite 350 Greenville, SC 29615

**m:** (312) 995-2872

**e:** [q.rembert@TheGordianGroup.com](mailto:q.rembert@TheGordianGroup.com)

**w:** [www.TheGordianGroup.com](http://www.TheGordianGroup.com)



**From:** Susan Lombard (Facilities Management) [<mailto:Susan.Lombard@cookcountyil.gov>]

**Sent:** Monday, December 14, 2015 9:57 AM

**To:** Quintin Rembert <[Q.Rembert@thegordiangroup.com](mailto:Q.Rembert@thegordiangroup.com)>

**Cc:** Christine Johnson <[C.Johnson@thegordiangroup.com](mailto:C.Johnson@thegordiangroup.com)>

**Subject:** Status of Roof Packet

**Importance:** High

Please advise how close we are to getting our PO!

Susan A. Lombard  
2245 W. Ogden, 5<sup>th</sup> Floor West  
Chicago, IL 60612  
Phone: 312-433-4582  
Fax: 312-433-6705  
Cell: 312-914-6226

**Our Four Goals**

- **Fiscal Responsibility**
- **Transparency & Accountability**
- **Innovative Leadership**
- **Improved Services**